



**2010 Irish Marketplace Vendor Agreement for  
Sunday, March 14th (Day Of Irish Dance) and  
Wednesday, March 17<sup>th</sup> (St. Patrick's Day Irish Celebration)  
At the Landmark Center, St. Paul, MN**

You are receiving this registration form as you have expressed an interest in participating in these events. Please contact Irish Music and Dance Association (IMDA), Ruth McGlynn, at 651-455-9608 if you have any questions. General info about the events can be found at:  
**[www.IrishMusicandDanceAssociation.org](http://www.IrishMusicandDanceAssociation.org)**

Please complete this agreement in it's entirety, and include **full payment of the registration amount**. Please make checks out to "Irish Music and Dance Association".

Mail to (Please no faxes.): Irish Music and Dance Association, Attn: Ruth McGlynn;  
5365 Audobon Avenue, #304, Inver Grove Heights, MN 55077.

**Registration, including full payment of vendor fee, deadline is February 20, 2010.**

This form notifies the IMDA of your interest in participating at the Day of Irish Dance and St. Patrick's Day Irish Celebration events. **This form does not guarantee placement in the event.** Registration payment will be returned if space is unavailable or if application is denied.

**Commercial vendors** must have proof of workers' compensation, employer's liability, automobile liability and professional liability insurance covering injury caused by any act or omission on the part of the vendor in the performance of or with relation to any work or services provided, performed or furnished to Landmark Center and/or the IMDA events. The vendor shall provide a certificate(s) of insurance for all of the above-described insurance policies, naming **Landmark Center** and the **Irish Music and Dance Association** as additional insured on or before February 28, 2010.

**Food vendors** shall comply with all State laws and regulations relating to preparation, service and disposal of food and shall procure, at their expense, all City and State permits and licenses required for food operations. There are no facilities available

**All vendors** will defend and hold Landmark Center, the IMDA Irish events and the IMDA harmless from any claims, demands, actions or causes of action arising from any of the work or services provided or to be performed or furnished by the vendor at the Irish Music and Dance Association Irish Celebration events.

**Taxes:** all vendors are responsible for collecting and reporting appropriate sales, income, and all other tax.

Name of Business/Organization \_\_\_\_\_

MN Tax ID # \_\_\_\_\_

Contact person \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Day Phone ( \_\_\_\_\_ ) \_\_\_\_\_ Evening ( \_\_\_\_\_ ) \_\_\_\_\_

Fax ( \_\_\_\_\_ ) \_\_\_\_\_ E-Mail \_\_\_\_\_

**Description of your exhibit/products (please send photos of your exhibit/products for evaluation):**

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**Applied Fees and Contributions:**

Please note that we encourage you to participate in both the Sunday and Wednesday events as attendance on either day is over 3000 guests. There is one charge for both days, but there is not a lesser charge should you choose to attend only one day. Presentation space is determined by designed layout of the Landmark Center, no matter what media is used to present vendor goods. You may choose from two categories of booth design; table w/ chair or square footage. Rented tables are considered 8' x 3'.

**Note for non-profit groups:** your agreement is for both Sunday and Wednesday events. (In the past, it was for St. Patrick's Day Irish Celebration only.)

**VENDOR SPACE FEE**

**TOTAL**

(Booth area is approximate; based on the architectural design of the Landmark Center.)

**Main floor at Landmark Center**

_____	Presentation space; 1 table w/ 1 chair (minimum)	\$ 300.00	\$ _____
_____	Presentation space; 2 tables w/ 2 chairs (32 sq. ft.)	\$ 400.00	\$ _____
_____	Presentation area; 32 sq. ft.	\$ 400.00	\$ _____
_____	Presentation area; 48 sq. ft. (add tables/chairs below)	\$ 470.00	\$ _____
_____	Presentation area; 64 sq. ft. (add tables/chairs below)	\$ 525.00	\$ _____

**Third floor Balcony: reserved for non-profit organizations only.**

\_\_\_\_\_ (indicate #) 'Table(s) with chair' presentation space \$ Zero  
(Space and chairs on third floor are free, table rental below.)

**EQUIPMENT RENTALS (for both floor areas)**

\_\_\_\_\_ Use of on-site Electricity and/or Water, \$20.00 each \$ \_\_\_\_\_

**Circle which is needed: Electricity Water**

**Indicate quantity needed:**

\_\_\_\_\_ 8' skirted banquet table(s), \$25.00 each \$ \_\_\_\_\_  
\_\_\_\_\_ Folding chairs, \$3.00 each \$ \_\_\_\_\_

**Total for both presentation area and equipment rental fees \$ \_\_\_\_\_**

Admissions  
Required for Staff

Sunday, March 14<sup>th</sup>, Irish Day of Dance \_\_\_\_\_

Wednesday, March 17<sup>th</sup>, St Patrick's Day Irish Celebration \_\_\_\_\_

I have read and agree to comply with all terms of this agreement and the attached Landmark Center Rules and Regulations:

\_\_\_\_\_  
Vendor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
IMDA Signature of confirmation

\_\_\_\_\_  
Date

**Please sign and keep a copy for your records. Your vendor status at these events is not confirmed until you receive a copy of this agreement that has been duly countersigned by an authorized officer of the Irish Music and Dance Association.**