



**2011 Irish Marketplace Vendor Agreement for
Sunday, March 13th (Day Of Irish Dance) and
Thursday, March 17th (St. Patrick's Day Irish Celebration)
At the Landmark Center, St. Paul, MN**

You are receiving this registration form as you have expressed an interest in participating in these events. Please contact Irish Music and Dance Association (IMDA) Treasurer, Ruth A. McGlynn, at 651-455-9608 if you have any questions. General info about the events can be found at:
www.IrishMusicandDanceAssociation.org

Please complete this agreement in it's entirety, and include **full payment of the registration amount.**
Please make checks out to "Irish Music and Dance Association".
Mail to: Irish Music and Dance Association, Attn: Ruth A. McGlynn;
5365 Audobon Avenue, Inver Grove Heights, MN 55077.

Registration, including full payment of vendor fee, deadline is January 26, 2011.

This form notifies the IMDA of your interest in participating at the Day of Irish Dance and St. Patrick's Day Irish Celebration events. **This form does not guarantee placement in the event.** Registration payment will be returned if space is unavailable or if application is denied.

Commercial vendors must have proof of workers' compensation, employer's liability, automobile liability and professional liability insurance covering injury caused by any act or omission on the part of the vendor in the performance of or with relation to any work or services provided, performed or furnished to Landmark Center and/or the IMDA events. The vendor shall provide a certificate(s) of insurance for all of the above-described insurance policies, naming **Landmark Center** and the **Irish Music and Dance Association** as additional insured on or before February 28, 2011.

Food vendors shall comply with all State laws and regulations relating to preparation, service and disposal of food and shall procure, at their expense, all City and State permits and licenses required for food operations. There are no facilities available

All vendors will defend and hold Landmark Center, the IMDA Irish events and the IMDA harmless from any claims, demands, actions or causes of action arising from any of the work or services provided or to be performed or furnished by the vendor at the Irish Music and Dance Association Irish Celebration events.

Taxes: all vendors are responsible for collecting and reporting appropriate sales, income, and all other tax.

Name of Business/Organization _____

MN Tax ID # _____

Contact person _____

Address _____

City _____ **State** _____ **Zip** _____

Day Phone (_____) _____ **Evening (_____)** _____

Fax (_____) _____ **E-Mail** _____

Description of your exhibit/products (please send photos of your exhibit/products for evaluation):

Applied Fees and Contributions:

Please note that we encourage you to participate in both the Sunday and Thursday events as attendance on either day is over 3000 guests. There is one charge for both days, but there is not a lesser charge should you choose to attend only one day. Presentation space is determined by designed layout of the Landmark Center, no matter what media is used to present vendor goods. You may choose from two categories of booth design; table w/ chair or square footage. Rented tables are considered 8' x 3'.

Note for non-profit groups: your agreement is for both Sunday and Thursday events. (In the past, it was for St. Patrick's Day Irish Celebration only.)

VENDOR SPACE FEE

TOTAL

(Booth area is approximate; based on the architectural design of the Landmark Center.)

Main floor at Landmark Center

_____	Presentation space; 1 table w/ 1 chair (minimum)	\$ 300.00	\$ _____
_____	Presentation space; 2 tables w/ 2 chairs (32 sq. ft.)	\$ 400.00	\$ _____
_____	Presentation area; 32 sq. ft.	\$ 400.00	\$ _____
_____	Presentation area; 48 sq. ft. (add tables/chairs below)	\$ 470.00	\$ _____
_____	Presentation area; 64 sq. ft. (add tables/chairs below)	\$ 525.00	\$ _____

Third floor Balcony: reserved for non-profit organizations only.

_____ (indicate #) 'Table(s) with chair' presentation space \$ _____
(Space and chairs on third floor are free, table rental below.)

EQUIPMENT RENTALS (for both floor areas)

_____ Use of on-site Electricity and/or Water, \$15.00 each \$ _____

Circle which is needed: Electricity Water

Indicate quantity needed:

_____ 8' skirted banquet table(s), \$20.00 each \$ _____
_____ Folding chairs, \$2.50 each \$ _____

Total for both presentation area and equipment rental fees \$ _____

Admissions
Required for Staff

Sunday, March 15th, Irish Day of Dance _____

Thursday, March 17th, St Patrick's Day Irish Celebration _____

I have read and agree to comply with all terms of this agreement and the attached Landmark Center Rules and Regulations:

Vendor Signature Date

IMDA Signature of confirmation Date

Please sign and keep a copy for your records. Your vendor status at these events is not confirmed until you receive a copy of this agreement that has been duly countersigned by an authorized officer of the Irish Music and Dance Association.